

**PIMA COUNTY CONSOLIDATED JUSTICE COURT
RECORDS UNIT CUSTOMER SERVICE FEE SCHEDULE
EFFECTIVE MAY 17, 2018**

PURSUANT TO A.R.S 22-281

Court records are maintained and purged pursuant to Arizona Code of Judicial Administration, Section 4-302: Records Retention and Disposition Schedule.

AUTHORITY	DESCRIPTION	TOTAL FEE
RESEARCH FEES		
A.R.S. 22-281(F)	Copy Fee	\$.50 Per Page
A.R.S. 22-281(E)	Certification of any document	\$28.00 Per Certification
Pima County Justice Court Admin Order No. 2002-03	Researching and locating case files that have been sent to archives	\$28.00 Per Case
A.R.S. §22-281(E)	Filing any paper or performing any act for which a fee is not specifically prescribed. Includes: <ul style="list-style-type: none"> • Researching a defendant's name for case number(s) and/or case status • Researching a defendant's name to provide a criminal background result • Researching a defendant's name to provide a clearance letter (Case number is not provided)	\$28.00 Per Name
Rules of the Supreme Court of Arizona, Rule 123(f)(3)(B)(ii)	For Commercial purpose and case number(s) is provided: <ul style="list-style-type: none"> • Provide requested information such as sentencing information and case status 	\$3.00 Per Case

Note:

Rules of the Supreme Court of Arizona, Rule 123(f)(3)(A):

Applicants who request records for non-commercial purposes shall not be charged any fee for the cost of researching for a record or redacting confidential information from a record, except as provided by statute, nor shall they be required to disclose the intended purpose or use of the records. If no fee is prescribed by statute, the custodian shall collect a per page fee based upon the reasonable cost of the reproduction.